

TOWN OF RIVERDALE PARK

Status and Information Report

Report No. 1 for 2022

January 7, 2022

To Mayor Thompson and Town Council,

The goal of the Status and Information reports is to share relevant information in a timely fashion. The Status and Information Reports are distributed to the Town's elected officials, residents, and employees. Status and Information Reports are also available to businesses and visitors through the Town website. The reports are published in English and Spanish. The next Status and Information report will be published on January 21, 2022.

CLOSURES AND SCHEDULE CHANGES:

Town Hall and Public Works Operations Closed	Monday, January 17, 2022	In observance of Martin Luther King, Jr. Day
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UPCOMING MEETINGS:

Special Legislative Meeting and Work Session	Monday, January 31, 2022 7:00 p.m.	Join Zoom Meeting https://us02web.zoom.us/j/89647211093?pwd=c1BhL0laQ2l0ZXo4ZUJUVENLYnBGUT09 Or call: 301-715-8592 Meeting ID: 896-4721-1093 Passcode: 579554
Legislative Meeting and Public Hearing on Charter Amendment Resolution 2022-CR-01	Monday, February 7, 2022 7:00 p.m.	Join Zoom Meeting https://us02web.zoom.us/j/88529876721?pwd=VmxZM1VmZmRSNFV2OUZJOTZUOVZydz09 Or call: 301-715-8592 Meeting ID: 885-2987-6721 Passcode: 579554

Employee Recognition

- Employee Anniversaries: Please join me in extending a sincere thank you to the following team member for their years of dedicated service to the Town's residents:
 - Brian Slattery 20 Years of Service
 - Keith Robinson 3 Years of Service

Best wishes on your work anniversary and thank you for your dedicated service!

Administration

- Update regarding Town Hall: Due to the increase in community spread of COVID-19, Town Hall will be closed to the public. All services will continue to be available virtually, Monday through Friday, 8:30 a.m. to 5:00 p.m.
- Meetings with Staff: Staff are available for virtual meetings when the Town buildings are closed to the public due to the COVID-19 pandemic and the Municipal Center Project. Virtual meetings can be scheduled by phone or by e-mail. If you need assistance with scheduling a virtual meeting, please call 301-927-6381.
- Remote Notary Services available: Staff are available to perform Remote Notary Services for Town residents. Remote Notary Services will be performed through a virtual platform approved by the Maryland Secretary of State. For more information or to schedule an appointment, please contact Keith Robinson at krobinson@riverdaleparkmd.gov, Denisa Caballero at dcaballero@riverdaleparkmd.gov, or call 301-927-6381.

Council Direction Summary

The Mayor and Council provided direction to staff through the following Legislative Actions:

1. Motion to authorize Town Manager to send a letter of support to the Board of Zoning Appeals for Variance Request V-112-21 for 5909 Taylor Road; variance of 7.9 feet front yard depth - **Approved**
2. Motion to adopt Ordinance 2021-OR-10 Amendment of the FY2022 Budget - **Adopted**
3. Introduction of Charter Amendment Resolution 2022-CR-01 regarding Elections - **Introduced**
4. Introduction of Ordinance 2022-OR-01 regarding Town Election Procedures - **Introduced**
5. Motion to approve Council Committee Assignments - **Approved**

Community Engagement

- We Want to Hear from You: The Town of Riverdale Park needs your insight to improve the delivery of information from the Town. In our shared support of small in Town businesses, \$10 digital gift cards are being offered to residents of the Town of Riverdale Park who complete the Communications Survey (while



supplies last and one gift card per household). The Communications Survey can be found here: <https://www.surveymonkey.com/r/TRPSIRSurvey>

- M-NCPPC Closures: The Department of Parks and Recreation is closing most facilities, reducing park maintenance operations and canceling public events and programs from December 29 through January 18. More details here: <https://bit.ly/31b1BiM>
- Prince George's County Police Accountability Board Recruitment: The Office of the County Executive is now accepting letters of interest and resumes for individuals interested in appointment to the Police Accountability Board. Under the Maryland Police Accountability Act of 2021, each county in the State is responsible for creating a Police Accountability Board, whose purpose is to work with law enforcement agencies in the County to improve matters of policing. To be considered, submit your letter of interest and resume to pgcboardsvacancy@co.pg.md.us by Friday, January 14.
- Prince George's County School Board Transformation Task Force Listening Session – January 19: The School Board Transformation Task Force is starting the new year ready to continue its important work of helping to build a quality school system that will allow children to thrive for generations to come. Join the Task Force once again for a listening session on Wednesday, January 19 at 6:00 PM to provide your input regarding the County's Board of Education. To submit questions, comments, or concerns to the Task Force, or to sign up to present comments live during the listening session, visit: <https://bit.ly/BOETaskForceJan19>
- Legal Advertisements: The following legal advertisements will run in the January 13th edition of the *Enquirer-Gazette*:

NOTICE OF PUBLIC HEARING

The Mayor and Council of the Town of Riverdale Park will hold a public hearing to receive public comments on a proposed amendment to the Town Charter to provide for the creation, composition, terms, duties and responsibilities of a Board of Elections for the Town of Riverdale Park; to specify the duties and responsibilities of the Board of Elections and alter certain duties and responsibilities of election judges for municipal elections; to provide for the designation, duties and responsibilities of a Chief Election Judge and Deputy Chief Election Judge; to make certain changes in style and terminology; and generally relate to the conduct and management of municipal elections in the Town of Riverdale Park.

PLACE OF MEETING: Virtual Meeting via Zoom

<https://us02web.zoom.us/j/88529876721?pwd=VmxZM1VmZmRSNFV2OUZJOTZUOVZydz09>

Or call: 301-715-8592 (Meeting ID: 885-2987-6721 Passcode: 579554)

TIME: 7:00 p.m.

DATE: February 7, 2022

WRITTEN PUBLIC COMMENTS MAY BE SUBMITTED TO: The Town of Riverdale Park at 5008 Queensbury Road, Riverdale Park, MD 20737 or by e-mail to community_input@riverdaleparkmd.gov.

**FAIR SUMMARY OF
CHARTER AMENDMENT RESOLUTION 2022-CR-01
ELECTIONS**

This is to give notice the Riverdale Park Town Council has introduced and intends to take action on Charter Amendment Resolution 2022-CR-01.

Charter Amendment Resolution 2022-CR-01 would amend the Charter of the Town of Riverdale Park to provide for the creation, composition, terms, duties and responsibilities of a Board of Elections for the Town of Riverdale Park; to specify the duties and responsibilities of the Board of Elections and alter certain duties and responsibilities of election judges for municipal elections; to provide for the designation, duties and responsibilities of a Chief Election Judge and Deputy Chief Election Judge; to make certain changes in style and terminology; and generally relate to the conduct and management of municipal elections in the Town of Riverdale Park.

Charter Amendment Resolution 2022-CR-01 is available for inspection by the public on the Town's website www.riverdaleparkmd.gov, by calling 301-927-6381, or by e-mail request to community_input@riverdaleparkmd.gov.

**FAIR SUMMARY OF
ORDINANCE 2022-OR-01**

This is to give notice that the Riverdale Park Town Council has introduced and intends to take action on Ordinance 2022-OR-01.

Ordinance 2022-OR-01 will alter the process for appointment of Town election judges; reassign certain election duties and responsibilities; modify certain terminology; eliminate certain obsolete provisions; and generally, relate to modifications to provisions and procedures for the conduct of municipal elections in the Town of Riverdale Park.

Ordinance 2022-OR-01 is available for inspection by the public on the Town's website www.riverdaleparkmd.gov, by e-mail request to community_input@riverdaleparkmd.gov, or by calling 301-927-6381.

- **Notice of Road Improvement Project:** The following notice has been issued regarding upcoming work in Town:

Notice of Road Improvement Project

This is notification that the Town of Riverdale Park has a Road Improvement Project on your street. The contractor performing the work is ECM Corporation. The project is scheduled to be completed within four months, weather permitting.

Please note: Due to the nature of the project and seasonal temperatures, there may be a partial shutdown of the project due to temperatures at or below freezing or when supply plants close for the season. The project will resume when temperatures reach acceptable levels, and the supply plants reopen.

Date Range of Project: December 2021 to April/May 2022

Impacted Locations:

- 46th Avenue between Sheridan Street and Tuckerman Street
- Maryland Avenue between MD 410 Overpass and Tuckerman Street
- Sheridan Street at 49th Avenue
- 54th Place Cul-De-Sac
- Jefferson Street between Kenilworth Avenue and 54th Avenue
- Greenway Drive between Kenilworth Avenue and Spring Lane
- 47th Avenue at Madison Street
- Oglethorpe Street between 48th Avenue and Lafayette Avenue
- 48th Avenue between Nicholson Street and Oglethorpe Street
- Madison Street between 48th Avenue and Taylor Road
- Nicholson Street between 48th Avenue and Taylor Road
- Supra Place Cul-De-Sac
- Signet Lane Cul-De-Sac
- Rivertech Court (bike lane)

Scope of Work: Reconstruction and resurfacing sections of the roadway; replacement and/or installation of new curb ramps; and/or connection of new sidewalk panels to existing sidewalks.

Preparation for Work: Some work may require parking restrictions on your street. No parking signs will be erected at least 24 hours before parking restrictions take effect.

Contact for Questions:

Ivy Lewis
240-375-6448
ILewis@RiverdaleParkMD.Gov

- Notice of Tree Plantings: The following notice has been issued regarding upcoming tree planting in Town.

Notice of Tree Planting

The Town of Riverdale Park is participating in Central Kenilworth Avenue Revitalization Community Development Corporation's (CKAR) Grow Green tree planting program. The program involves the purchase and planting of large shade and small understory trees, as appropriate, on public and private properties upon request, at no cost to the recipient. Staff in the Department of Public Works (DPW) has identified multiple locations in the Town's right-of-way for CKAR to plant tree this season.

This is your notice that CKAR will plant a tree in the public right-of-way in front of or near your property within the next several weeks. You might have already noticed utility markings near your home. DPW will care for the trees, immediately following planting, to ensure their survival.

Contact for Questions:

Town Hall

301-927-6381, extension 500 or 503

- COVID-19 Vaccination Clinic Update: The County Health Department's COVID-19 vaccination clinic has moved to the Prince George's Community College. Residents are encouraged to make an appointment to receive the COVID-19 vaccine. Walk-ins will now only be accepted from 10:30 a.m. to 1:00 p.m. For more information, or to schedule an appointment, visit: <https://www.princegeorgescountymd.gov/3730/COVID-19-Vaccine>.
- Prince George's County Public Schools (PGCPS) Vaccination Clinics: The Prince George's County Health Department is also hosting COVID-19 vaccine clinics at various schools throughout the County. COVID-19 vaccines are free and available for residents ages 5 and up at the school-based vaccination clinics. Schedule your child's appointment today at <https://www.princegeorgescountymd.gov/3730/COVID-19-Vaccine>.
- Prince George's County Homeownership Preservation Program (HOPP): A partnership has been established between Prince George's County and Habitat for Humanity Metro Maryland to use American Rescue Plan Act (ARPA) funds to launch the new Prince George's County Homeownership Preservation Program (HOPP). The program prioritizes homeowners who live within one mile of the Purple Line to provide resources to address the home's critical health, safety, and accessibility related needs to help promote and enable the transfer of generational wealth by preserving homeownership for families in need. Funding is limited, apply [here](#) and/or share the information with your neighbors.
- Maryland Homeowner Assistance Fund: The Maryland Department of Housing and Community Development will be launching The Maryland Homeowners Assistance Fund in late 2021. The Fund will be open to homeowners statewide. Visit the Maryland Homeowner Assistance Fund webpage to learn more about the program and the eligibility requirements. <https://dhcd.maryland.gov/Residents/Pages/HomeownerAssistanceFund.aspx>

Complete an Expression of Interest Form and be added to the MD-DHCD's email list.

<https://dhcd.maryland.gov/Residents/Pages/HomeownerAssistanceFund/ExpressionofInterest.aspx>

- Water Bill Assistance: The Washington Suburban Sanitary Commission (WSSC) has resumed water service turnoffs. WSSC Water is encouraging customers that need assistance to establish convenient payment plans or apply for financial assistance to prevent a water service turnoff.

Contact WSSC Water at 301-206-4001 Monday to Friday, 7:30 a.m. to 7:00 p.m. For more information, visit the WSSC Water website

https://www.wsscwater.com/assistance?utm_medium=email&utm_source=govdelivery.

- Report Fire Hydrant Leaks: WSSC Water is seeking the community's help with reporting suspected fire hydrant leaks. Fire hydrant leaks can be reported by calling 301-206-4002. For more information, go to [wsscwater.com/hydrant](https://www.wsscwater.com/hydrant).

- Community Input: Input from the community is welcomed and encouraged as we navigate a new medium for holding public meetings. The public is invited to join the meetings virtually or e-mail comments to community_input@riverdaleparkmd.gov. The internet or a smart phone are not the only ways to join in. You may also call from a landline telephone to listen to the meeting and provide comments or call Town staff prior to the meeting and we will assist you with submitting your comments. We look forward to hearing from you!

- Trash Concerns App Streamlines Process: The Trash Concerns app can be used to order a new trash can, report missed recycling, and any other trash related concerns. http://www.riverdaleparkmd.gov/how_do_i/trash_concerns/index.php



- Social Media Outreach: Thank you to those who follow the Town on our social media platforms. The Town’s social media continues to expand our reach in sharing information. The Town’s website remains the primary source for electronic information. Facebook and secondary Twitter accounts expand efforts to amplify our messaging. At this time of great change, it is important that residents and businesses assist the Town in growing our social media outreach. As of today, you have increased followers to 2,208. We need your assistance to continue the Town’s outreach efforts. If you have not visited, liked, and followed our Facebook page, please do so. If you already have, encourage your neighbors, friends, and business associates to do the same. Link: <https://www.facebook.com/RiverdaleParkMD/>



- The Town of Riverdale Park (TRP) is also active on the following social media platforms and ask that you join us:
 - Instagram: https://www.instagram.com/riverdaleparkmd_gov/?hl=en
 - Twitter: https://twitter.com/Riverdale_Park
 - YouTube: https://www.youtube.com/channel/UCeaNS8-6xwTyPJculj7vuCQ/videos?view_as=subscriber

Environment

- Weatherization programs: Programs are available to help income eligible households lower their energy bills. The [Maryland Department of Housing and Community Development \(DHCD\)](#) offers programs that may provide help with things like insulation, hot water system improvements, heating/cooling repair or replacement, renewable energy systems, and other health and safety enhancements free of charge. For questions or help with the application call 1-855-583-8976.
- Leaf Collection: Leaf vacuuming will end the third week of January after which residents must bag their leaves as yard waste and/or mulch them during lawn mowing instead of pushing them into the streets. It is extremely important to keep storm drains clear of leaves to allow the system optimal performance during a rain event.

To support leaf bagging, Public Works staff have distributed ten (10) leaf bags to each single-family residence in Town. FREE leaf bags will also be available for pick up on the third Saturday of the month (9 a.m. to 2 p.m.) at the bulk trash drop off at the Public Works building until mid-January. Identification confirming residency is required.

Bagged leaves should be set out curbside by 6 a.m. on Mondays for collection by the Town's hauler. If residents choose to mulch their leaves or will otherwise not use the leaf bags, they are encouraged to give them to a neighbor.

- WSSC Notification System: If there is a water or sewer emergency in or near your neighborhood, get alerts via text or email. Visit <http://wsscwater.com/cns> to register.
- JEDA Trucking Bulk Trash Pick-up Services: As a reminder, Bulk Trash Collection is provided by appointment only on Thursdays. Schedule collection by 12:00 p.m. on Wednesdays by calling 240-604-6077 or online at www.jedatruckinginc.com/book-online.
- Yard Waste Mondays: Yard waste collection is every Monday. Yard waste needs to be at the **curbside by 6:00 a.m.** Residents are responsible for the following items:
 - Yard waste must be placed in paper bags or reusable bins that are clearly marked "Yard Waste"
 - Branches and limbs need to be bundled with rope or string (do not use wire), additionally all branches, limbs, and bundles must be:
 - less than 4 feet long,
 - individual branches less than 3 inches in diameter
 - weigh less than 60 pounds.
- Recycling Collection – important note: The Recycling Collection Program is provided by Prince George's County. Items will not be collected if the items to be recycled are placed in any type of plastic bag. Town staff continue to receive reports that recycling items placed for pick-up are in plastic bags. Prince George's County requires that recycling be placed in a blue tote or in a reusable collection container that is clearly marked "RECYCLING" or with an "X."
NO PLASTIC BAGS OF ANY KIND ARE TO BE INCLUDED IN THE RECYCLING CONTAINER (i.e., plastic grocery bags, plastic wrappers on soda or water containers). For additional information, please call 311 or 301-883-5810.

Development

- Adelphi Road Sector Plan Joint Public Hearing on January 18: The Prince George's County Planning Board and Prince George's County Council, sitting as the District Council, will hold a virtual Joint Public Hearing (JPH) on **Tuesday, January 18, 2022, at 5:00 p.m.**, to seek public testimony concerning the Preliminary Adelphi Road-UMGC-UMD Purple Line Station Area Sector Plan and Proposed Sectional Map Amendment (SMA). Public will have the opportunity to provide comments on the Preliminary Sector Plan and Proposed SMA, in the form of verbal and/or written testimony to the Planning Board and the Prince George's County Council, at the JPH.

Read the draft plan and learn how to sign up to speak or how to submit written comments online here:

<https://www.mncppc.org/4947/Adelphi-Road-UMGC-UMD-Purple-Line-Station>

- Purple Line Construction Notices: Residents are encouraged to subscribe for updates via e-mail or text message. For the most accurate and up-to-date information, visit

www.purplelinemd.com, find “Construction” and click on “Subscribe for Updates.” The construction hotline is 240-424-5325.

- TRP-RPS – Riverdale Park Station News: For more information on store openings, events, and development news, check out the Riverdale Park Station transit and general websites and social media pages:
 - General Website: <https://thestationrp.com/>
 - Facebook: Riverdale Park Station: <https://www.facebook.com/TheStationRP/>
 - Twitter: @thestationrp: <https://twitter.com/thestationrp>
 - Instagram: thestationrp: <https://www.instagram.com/thestationrp/>

- Notices Received by Town:
 - An application for a secondary amendment to the Cafritz Property at Riverdale Park Development Plan to allow a food hall as a new use permitted by-right in the Riverdale Park M-U-TC Zone will be submitted for review to the Development Review Division of the Maryland-National Capital Park and Planning Commission (M-NCPPC). The Subject Property is located at 4501 Van Buren Street, Riverdale Park, MD 20737, which is located at the northwest quadrant of the intersection of Van Buren Street and 45th Street within Riverdale Park Station. For more information contact Nathaniel Forman at 301-572-3237.

- Upcoming Meetings: This feature in the Status and Information reports is provided to ensure awareness of upcoming meetings that may have information or agenda items related to development in or near the Town. Below please find links to the agendas for the Board of License Commissioners, the Planning Board, and the Historic Preservation Commission. Please visit the links for additional information:

Planning Board: January 13, 2022, at 10:00 a.m. Virtual Meeting.

<http://mncppc.iqm2.com/Citizens/FileOpen.aspx?Type=14&ID=1625&Inline=True>

Historic Preservation Commission: January 18, 2022, at 6:30 p.m. Virtual Meeting.

<https://www.pgparcs.com/AgendaCenter/ViewFile/Agenda/01182022-613>

Board of License Commissioners: *No information available at time of report.*

- Development Activities from December 22, 2021, to January 5, 2022

Permits: Building / Storage Containers

Description	Bi-Weekly Totals	FYTD 2022 Totals
Permit Inspections Conducted	0	24
Building Permits Issued	1	23
Stop Work Orders Issued	0	2

Permits Issued:

Permit #	Address	Work Description	Est. Investment
2022-B-23	4703 Oliver Street	Driveway Apron	\$10,000
Est. Investment Bi- Weekly Total:			\$10,000
Est. Investment FYTD 2022 Total:			\$2,596,403

Licenses:

Description	Bi-Weekly Totals	FYTD 2022 Totals
Multifamily Rental Inspection Conducted	0	22
Multifamily Licenses Issued	0	20
Single-family Rental Inspection	0	62
Single-family Licenses Issued	0	41
Business License Inspections Conducted	6	98
Business Licenses Issued	0	91

- Neighborhood Improvement Activities from December 22, 2021, to January 5, 2022

Community Standards Violations by Type:

Description	Bi-Weekly Totals	FYTD 2022 Totals
Accumulation of Garbage / Rubbish	6	66
Exterior Conditions	5	76
Interior Conditions	0	116
Overgrown Grass / Weeds	0	29
Safety	1	40
Sanitation	0	3
Total Violations Found:	12	330

Services Provided by Type:

Description	Bi-Weekly Totals	FYTD 2022 Totals
Complaint Responses Performed	14	131
Fines Issued	2	19

Outreach Events / Meetings Attended	24	140
Violation Notices Issued	0	47
Warnings Issued	12	111
Total Services Provided:	52	448

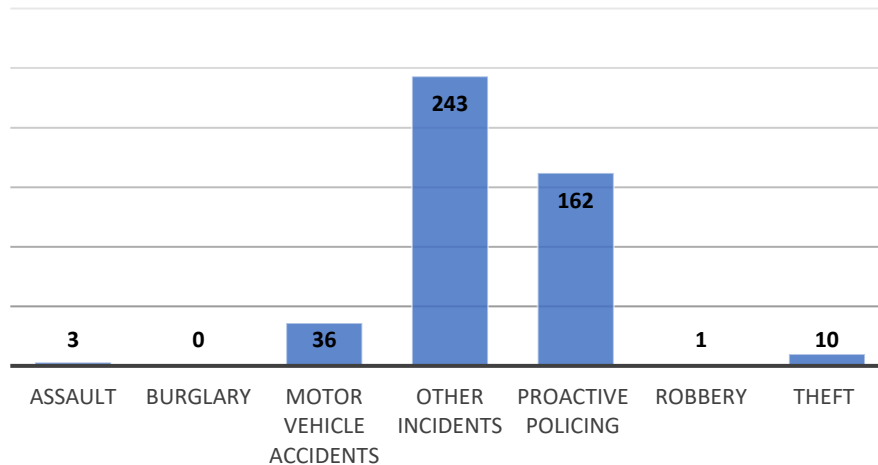
Note:

1. *“FYTD” means Fiscal Year to Date, starting from July 1, 2021, to June 30, 2022.*
2. *“Accumulation of Garbage / Rubbish” includes violations pertaining to the storage of waste materials in interior or exterior property areas.*
3. *“Exterior Conditions” include, but not limited to chipping, flaking, and peeling paint, graffiti, storage of inoperable vehicles, damaged accessory structures, driveways, doors, overhangs, roofs, stairways, walls, windows, and other exterior components.*
4. *“Interior Conditions” include, but not limited to; cracks and holes in ceilings, floors, and walls, missing stair railings, water-damaged surfaces, and lack of proper ventilation.*
5. *“Overgrown Weeds” include grass or weeds more than 10 inches in height.*
6. *“Safety” includes, but not limited to; damaged/missing electrical outlets, covers, light fixtures, carbon monoxide and /or smoke detectors, lack of escape windows in bedrooms, missing address numbers, major structural damage, and unsafe buildings.*
7. *“Sanitation” includes, but not limited to; insect/rodent infestation, mildew/mold on surfaces, uncleanliness, and storage of hazardous waste.*

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Public Safety

455 Calls for Service 12/22/2021 to 01/05/2022



Calls for Service defined: A call for service is any activity performed by a sworn police officer in the performance of their assigned duties. Calls for service covers both proactive activities such as area checks and traffic enforcement, as well as a portion of field investigative reports, traffic accidents, and response to various incidents. Calls received for dispatch are also included in the calls for service total.

Staff are working to enhance reporting capabilities to more accurately differentiate between proactive police actions and responding to dispatched incidents. The above chart illustrates that at a minimum, 162 or 36 percent of calls for service were proactive actions on the part of the Town's police officers.

Proactive Policing includes traffic safety, business and residential checks, field interviews, and quality of life issues.

Other Incident includes disorderly complaints, fights, suspicious subjects/vehicles, parking complaints, traffic complaints, and assisting individuals.

Highlighted reports:

- Officers responded to the 5400 block of 54th Avenue for a domestic assault. The investigation revealed the victim was struck in the face after being involved in an altercation with a relative. The suspect was placed under arrest for 2nd degree assault. The victim refused medical treatment on the scene.
- Officers responded to a business in the 5700 block of Riverdale Road for an assault. An employee reported being assaulted by an unknown suspect after intervening in a theft. Through investigative means the suspect was identified and charged with 2nd degree assault.

- Officers responded to the 5500 block of Kenilworth Avenue for an attempted carjacking. The investigation revealed two suspects attempted to steal the victim's truck while he was unloading laundry. The victim attempted to intervene and the suspects implied they had weapons and drove off in the vehicle. Responding officers located the vehicle a short distance away and arrested one suspect. Through investigative means the 2nd suspect was identified and charge with attempted carjacking and 1st degree assault.
- Officers responded to a business in the 5800 block of Riverdale Road for a theft from auto. The victim reported unknown suspect(s) entered his vehicle by breaking the window and removing a backpack containing personal items.
- Officers responded to the 4500 block of Sheridan Street for a parking complaint. A registration check revealed the Toyota was reported stolen through the Prince George's County Police Department. The vehicle was impounded pending notification to the owner.
- Officers responded to the 4400 block of East West Highway for a theft from auto. The victim reported that sometime overnight unknown suspect(s) removed the catalytic converter from their vehicle. The investigation is ongoing.
- Officers responded to the 5500 block of 54th Avenue for a sexual assault. The juvenile victim reported being sexual assaulted by a family member. Prince George's County Police Sexual Assault Detectives were notified and assumed investigative responsibility. Child Protective Services was also notified.
- Officers responded to a business in the 5400 block of Kenilworth Avenue for an assault. An employee of the business reported being punched by an unknown suspect who became irate over the floor being wet. The victim refused medical treatment and the investigation is ongoing.
- Officers responded to a theft from auto in the 5500 block of Taylor Road. The investigation revealed unknown suspect(s) entered the victim's vehicle by unknown means and removed personal property.

Respectfully submitted,



John N. Lestitian, Town Manager