

Town of Riverdale Park
Legislative Meeting Minutes
April 1, 2013
8:00 p.m.

In Attendance

Vernon S. Archer, Mayor
CM Jonathan Ebbeler, Ward 1
CM Alan Thompson, Ward 2
CM David Lingua, Ward 3
CM Alejandro Silva, Ward 6

Sara Imhulse, Town Administrator
David Morris, Chief of Police
Leonard Addison, Director of Public Works
Jessica Barnes, Town Clerk

Call to Order

Mayor Archer called the meeting to order at 8:20 p.m.

Pledge of Allegiance

The Pledge of Allegiance was recited followed by a moment of reflection.

Approval of Agenda

CM Thompson made a motion to approve the agenda. The motion was seconded by CM Ebbeler.
Vote: 4-0 (favorable)

Discussion

- Move Ordinance 2013-OR-02, amending Chapter 23: Charges and Fees, from the Consent Agenda to Legislative Action Item #1.
- Move Legislative Action Item #4 to Legislative Action Item #1.

Mayor's Report

Mayor Vernon Archer reported:

- With regard to the Town's budget, it is expected that funding levels for the current level of service will be maintained and it will be possible to move forward with capital investment purchases and the Youth and Community Wing expansion while maintaining the existing tax rate.
- Met with Charlie Day of Maryland DHCD regarding local government infrastructure financing. Kudos to Town Administrator Imhulse for setting up the meeting.
- Thanked the Judy Glaes and the Dog Park Advisory Committee for all of their hard work.
- An Executive Session was held prior to the meeting to discuss the acquisition or sale of real property for a public purpose and to consult with legal counsel regarding the property known as Jey's Auto, located at 5731 Baltimore Avenue.

Presentations

Oath of Office- Officer Brennan

Mayor Archer administered the Oath of Office to Officer Brennan.

Recognition of 10 Years of Service- Lani Lindsey

Mayor Archer presented Lani Lindsey with a plaque in recognition of 10 years of service to the Town and Police Department.

Proclamation for Lieutenant Turner

Mayor Archer read a proclamation recognizing Lieutenant Turner's graduation from the FBI National Academy and his dedication to the Town.

Proclamation for the Calvert House Inn

Mayor Archer read a proclamation recognizing the Calvert House Inn's 50th anniversary.

Proclamation for Arbor Day

Mayor Archer stated that the proclamation for Arbor Day would be posted in Town Hall.

Cafritz Project Update

Larry Taub and Mark Regulinski updated the Council regarding the Cafritz project Preliminary Plan of Subdivision.

Correspondence Summary

The Correspondence Summary was included in the meeting materials.

Treasurer's Report

As of 3/31/13,

Revenue: \$5,782,675.39

Expenses: \$3,508,942.72

CM Thompson made a motion to adopt the treasurer's report subject to audit. The motion was seconded by CM Ebbeler. Vote: 4-0 (favorable)

Town Administrator's Report

Town Administrator Sara Imhulse reported:

- May 6 is Election Day.
- Requested that a additional legislative meeting be scheduled for Tuesday, May 7 at 8:00 p.m.
- The Planning Board hearing for the Cafritz PPS will be May 16.
- The Planning Board hearing for the Cafritz DSP will be May 23.
- Additional meetings may be needed to discuss that Cafritz project.
- A budget meeting may need to be held on a Saturday in May.

Police and Code Report

Police Chief David Morris reported:

- A written report is included in the meeting materials.
- Rental Inspections are currently taking place.
- The annual multifamily unit inspections are in process and will be completed by mid-April.

Public Works Report

Public Works Director Leonard Addison reported:

- There will be no April bulk trash drop-off due to the Community Clean-up Day on April 20.
- Please contact DPW to volunteer for the Earth Day project on April 20. This year's project will be the lot behind the bowling alley.
- DPW will be planting trees again this year. Please contact DPW if you would like a tree.
- The Field of Dreams will be seeded, aerated and fertilized in April.
- Working to add corner cans in the Kenilworth Avenue business district.
- Mosquito control begins on April 6 and will run through September.

Fire Department

A statistical report will be forwarded to the Council when it is available.

Council Committee & Ward Reports

CM Jonathan Ebbeler, Ward 1

CM Jonathan Ebbeler reported:

- A potential test site (JD Williams' property) has been identified for the Public Art Initiative.
- The Arbor Day proclamation helps to renew the Tree City USA designation.
- Discussion regarding a unique zipcode for incorporated Riverdale Park.
- The Winter Farmers Market has closed and it was reported that the year-to-year numbers are up 38%.
- At the next Economic Development Committee meeting there will be an agenda item regarding a policy initiative for use and occupancy issues around town.
- Potential tenant at Town Center around August or September.

CM Alan Thompson, Ward 2

CM Alan Thompson reported:

- MUTC will meet on April 3, April 10 and possibly April 24.
- Jey's Auto has requested that their application be heard at the MUTC meeting in May.
- The deadline to file for candidacy in the upcoming Town election is April 11 at 5:00 p.m.
- The deadline to register to vote in the Town election is April 8.
- Election is May 6.
- The March 19 Finance Committee addressed the following items: pension investments, a new electronic voucher system, ATHA signage and the draft personnel manual.
- There will be a Dog Park Governance meeting tentatively on April 23 at 7:30 p.m.
- There will be a Dog Park Design meeting on April 25 at 7:00 p.m.

CM David Lingua, Ward 3

CM David Lingua reported that the next CKAR meeting will be held on April 2 at 6:00 p.m. at 6200 Riverdale Road.

CM Alejandro Silva, Ward 6

CM Alejandro Silva did not have a report for Ward 6.

Public Comments on Non-Agenda Items and Consent Agenda Items

There were no public comments on non-agenda items or consent agenda items.

Consent Agenda

Motion to approve consent agenda items:

1. Fence Permit Application: 4707 Nicholson Street; 6 foot backyard fence, 4 foot front yard fence, extended driveway (Ward 3)
2. Minutes from regular legislative meeting on March 4, 2013
3. Minutes from special legislative meeting on March 11, 2013

CM Ebbeler made a motion to approve the consent agenda. The motion was seconded by CM Thompson. Vote: 4-0 (favorable)

Legislative Action Items:

1. Motion to adopt Ordinance 2013-OR-02, amending Chapter 23: Charges and Fees

CM Thompson made a motion to adopt Ordinance 2013-OR-02, amending Chapter 23: Charges and Fees. The motion was seconded by CM Ebbeler. Vote: 4-0 (favorable)

2. Motion to adopt Ordinance 2013-OR-03, to authorize the acquisition of 5731 Baltimore Avenue by eminent domain

CM Lingua made a motion to adopt Ordinance 2013-OR-03, to authorize the acquisition of 5731 Baltimore Avenue by eminent domain. The motion was seconded by CM Ebbeler. Vote: 4-0 (favorable)

3. Motion to approve and authorize a Letter of Intent (LOI) regarding Tax Increment Financing- Calvert Tract

CM Thompson made a motion to approve and authorize a Letter of Intent (LOI) regarding Tax Increment Financing- Calvert Tract. The motion was seconded by CM Ebbeler. Vote: 4-0 (favorable)

4. Motion to adopt Resolution 2013-R-11 regarding Tax Increment Financing (TIF) Designation

CM Thompson made a motion to adopt Resolution 2013-R-11 regarding Tax Increment Financing (TIF) Designation with section 9 flexibility. The motion was seconded by CM Ebbeler. Vote: 4-0 (favorable)

Discussion:

- Lindsey Raider with Funk & Bolton discussed TIFs, STDs and the overall process.
- Joe Kelly of 4522 Tuckerman Street had specific questions regarding language in the resolution. Lindsey Raider with Funk & Bolton responded.

5. Motion regarding Carnival Permit Request for Taylor and Sons Inc.- Riverdale Park Lions Club Fundraiser (Ward 4)

CM Silva made a motion to approve the carnival permit request for Taylor and Sons Inc. The motion was seconded by CM Lingua. Vote: 4-0 (favorable)

Unfinished Business

There was no unfinished business to be discussed.

New Business

- Motion regarding Resolution 2013-R-12, to appoint members of the Board of Election Appeals for the upcoming Town election

CM Thompson made a motion to adopt Resolution 2013-R-12. The motion was seconded by CM Ebbeler. Vote: 4-0 (favorable)

- Mayor Archer discussed a procedural error regarding Charter Amendment Resolution 2012-CR-03 Debt Limitations. The Charter Amendment Resolution will be reintroduced at a future meeting to ensure that it meets all of the requirements of the Charter.

Discussion:

- Kate Kelly of 4522 Tuckerman Street asked if the error regarding Charter Amendment Resolution 2012-CR-03 Debt Limitations would impact Resolution 2013-R-11 regarding Tax Increment Financing (TIF) Designation and the Council responded that it would not.
- Ms. Kelly asked when/how the Charter on the website would be updated to reflect amendments.
- Ms. Kelly asked when Maryland Avenue would be improved. Ms. Kelly also asked if there would be a comprehensive list of roads surrounding the Cafritz project that would need to be improved and the cost of those improvements. Mayor Archer discussed the Capital Improvement Plan.

Adjournment

CM Thompson made a motion to adjourn the meeting at 10:15 p.m. The motion was seconded by CM Ebbeler. Vote: 4-0 (favorable)

Typed from notes by JEB.