

Town of Riverdale Park
Legislative Meeting Minutes
November 3, 2014
8:00 p.m.

In Attendance

Vernon S. Archer, Mayor
CM Alan Thompson, Ward 2
CM David Lingua, Ward 3
CM Raymond Rivas, Ward 5
CM Alejandro Silva, Ward 6

Sara Imhulse, Town Administrator
Leonard Addison, Director of Public Works
David Morris, Chief of Police
Jessica Barnes, Town Clerk

Call to Order

Mayor Archer called the legislative meeting to order at 8:05 p.m.

Pledge of Allegiance

The Pledge of Allegiance was recited followed by a moment of reflection.

Approval of Agenda

CM Thompson made a motion to approve the agenda. The motion was seconded by CM Lingua.
Vote: 4-0 (favorable)

Discussion:

The Legislative Action Items and Public Comments were moved to the top of the agenda.

Mayor's Report

Mayor Vernon Archer reported:

- Company 7 will host the Prince George's County Fire and Rescue Conference in September 2015.
- Farewell event planned for CM Olson
- Discussion regarding CKAR Sustainable Communities Application
- Contractors are in initial stages of surveying Wells Run and may need access to private property. Contractors will have proper id.
- PGCMA has requested feedback on potential legislative priorities
- Ward 3 Community Public Safety Walk will be held on November 8, 2014 and will begin at 10 a.m. at Town Center Market.
- Thanksgiving Dinner will be held at the Alamo restaurant at noon on November 27th hosted by the Christian Life Center. They will be distributing new and gently used coats again this year. Coat donations can be dropped off at Town Hall.
- Please contact the Public Works Department if you would like to have a tree planted in your right-of-way.
- Veteran's Day Ceremony will be held on November 11, 2014 at 11 a.m. at the Veteran's Memorial.

- Will be meeting with the Council to discuss upcoming priorities.

Correspondence Summary

The Correspondence Summary was included in the meeting materials. CM Thompson requested copies of all of the items on the Correspondence Summary except for item 2. CM Lingua requested a copy of item 6.

Treasurer's Report

As of 10/31/14 (subject to audit),

Revenue: \$ 2,622,802.24

Expenditures: \$ 482,337.04

CM Thompson made a motion to adopt the Treasurer's Report subject to audit. The motion was seconded by CM Lingua. Vote: 4-0 (favorable)

Town Administrator's Report

Town Administrator Sara Imhulse reported that she recently celebrated her 5 year anniversary with the Town of Riverdale Park.

Police and Code Report

Chief of Police David Morris reported:

- Ward 3 Community Public Safety Walk will be held on November 8, 2014 and will begin at 10 a.m. at Town Center Market.
- Community Roll Call will be held on November 18, 2014 at 7:30 p.m. at the Alamo Restaurant.
- Overview of recent crimes in Town
- Speed camera has been replaced at Good Luck Road
- Parking enforcement in Madison Hill Community
- Update regarding the number of calls for service to Park Tanglewood
- Discussion regarding CrimeReports.com

Public Works Report

Public Works Director Leonard Addison reported:

- The next bulk trash drop-off will be held on November 15, 2014
- Public Works and Town Hall will be closed on November 11, 2014 but there will be regular trash collection.
- Public Works and Town Hall will be closed on November 27 and 28, 2014 and there will be NO trash collection on November 27th (Thanksgiving).
- Leaf collection begins on November 17th and runs until January 17, 2015.
- As a reminder: no plastic bags for leaves. Use paper bags or a designated plastic container.
- Update regarding status of WSSC watermain work
- Reminder that the Town cannot remove any root systems in the Wells Run culvert.

Discussion:

CM Thompson stated that he noticed the trees planted in Ward 2 and they look great and are appreciated.

Fire Department Report

The Fire Department's report was included in the meeting packets.

Council Committee & Ward Reports

CM Alan Thompson, Ward 2

CM Alan Thompson reported:

- Election Day is tomorrow so get out and vote!
- Discussion regarding Wells Run
- Dog Park MOU has been signed
- MUTC reviewed Cafritz DSP-13009-03 and SA-130001-01.

CM David Lingua, Ward 3

CM David Lingua reported:

- Next CKAR meeting will be held November 11, 2014 at 7 p.m. at 6201 Riverdale Road.
- Election Day is tomorrow so please get out and vote!

CM Raymond Rivas, Ward 5

CM Raymond Rivas reported:

- Children's Holiday Party "Donuts with Santa" will be held from 10 a.m. to 11:30 a.m. on December 13, 2014 at Town Hall
- Holiday Market and Festival of Lights will be held on December 13, 2014 from 12 noon to 8:00 p.m. at Town Center
- Everyone is encouraged to attend the holiday events.

CM Alejandro Silva, Ward 6

CM Alejandro Silva did not have a report.

Public Comments on Non-Agenda Items and Consent Agenda Items

Mr. Joe Kelly of Tuckerman Street discussed his concerns regarding the maintenance of the stormwater management system. Mayor Archer explained that the County is responsible for the maintenance of the stormwater management system. Mr. Addison discussed the limitations placed on DPW and the process for reporting concerns to the County.

Consent Agenda

Motion to approve consent agenda item:

1. Street closing of Natoli Place from Queensbury Road to Lafayette Avenue at Veteran's Memorial Park from 9:00 a.m. to 12 noon on November 11, 2014 for annual Veteran's Day Ceremony (Ward 1)
2. Street closing of Town Center parking lot from midnight December 12, 2014 to 9:00 p.m. on December 13, 2014 for Holiday Market and Festival of Lights (Ward 1)
3. Minutes from the October 6, 2014 Legislative Meeting
4. Minutes from the October 27, 2014 Special Legislative Meeting

CM Thompson made a motion to approve the consent agenda. The motion was seconded by CM Rivas. Vote: 4-0 (favorable)

Legislative Action Items:

1. Motion regarding a permit application for a 4 foot wood and bamboo fence at 6203 East Beale Circle (Ward 1)

CM Thompson made a motion to approve the design of the fence in the document titled “Legislative Action Item 1.Beale Circle Fence Permit Application.Updated Site Plan.pdf” with the conditions that (1) the design be updated such that no part of the fence is closer to the center line of Queensbury than the point on the western face, six (6) feet from the southwestern corner of the house located at 4602 Queensbury Road and (2) the line of the fence from the driveway to the proposed sawtooth shall either be a smooth line or, more preferably, follow the curved contours of the building lot line. The applicant is also encouraged to remove or replace the existing chain-link fence. The motion was seconded by CM Rivas. Vote: 4-0 (favorable)

Discussion:

Ms. Patricia Walker, the applicant, requested clarification from the Council. The Council and applicant discussed the site plan for the fence.

2. Motion regarding DSP-13009-03 and SA-130001-01 for the Cafritz project (Ward 1)

CM Thompson made a motion to write a letter to the Planning Board containing the following (or substantially similar) material:

The Town is concerned about the broad nature of the proposed secondary amendment and recommends that it be amended to limit freestanding signs and signage in Riverdale Park Station in the following ways:

1. Freestanding signs shall only be allowed in the parcels along Baltimore Avenue.
2. The total number of signs in the parcels along Baltimore Avenue shall be limited to one commercially-oriented sign per parcel abutting Baltimore Avenue; non-commercial community entrance feature signs should not be limited in the same way.
3. The allowed freestanding signs shall be limited to twelve feet in height above ground.
4. Only externally-lit freestanding signs shall be allowed, with standards similar to those in Standards 5 and 9 for lighting, on Page 11 of the existing Cafritz Property Design Standard Guidelines.
5. Each freestanding sign panel shall not exceed fifty square feet in area.
6. Pole-mounted freestanding signs shall remain prohibited throughout the zone.
7. All freestanding signs in the parcels along Baltimore Avenue shall be monument signs and have a similar set of materials, scale, and character to those presented in DSP 13009-03, so as to present a cohesive whole.

The Town fully expects the site and signs to be well-maintained as provided through the original Detailed Site Plan and Secondary Amendment process.

The motion was seconded by CM Lingua. Vote: 4-0 (favorable)

Discussion:

CM Thompson stated that the motion reflected the comments made by University Park as well as the discussion from the MUTC committee.

3. Motion to authorize the Town Administrator to enter into a MOU with State Highway Administration Motor Carrier Division regarding Commercial Vehicle Safety grant funding

CM Thompson made a motion to authorize the Town Administrator to enter into a MOU with State Highway Administration Motor Carrier Division regarding Commercial Vehicle Safety grant funding. The motion was seconded by CM Lingua. Vote: 4-0 (favorable)

Discussion:

Chief Morris discussed how the grant will be used to supplement current RPPD activities.

4. Introduction of Ordinance 2014-OR-09 regarding fences

CM Lingua read Ordinance 2014-OR-09 regarding fences into the record.

Unfinished Business

1. Holiday Meeting Schedule

There will be no changes to the regular meeting schedule. The Council will hold a worksession on November 24th, a regular legislative meeting on December 1st and a worksession on December 29th.

New Business

CM Lingua discussed interpretive panels along the Trolley Trail from ATHA and improvements needed for Riverside Neighborhood Park.

Adjournment

CM Lingua made a motion to adjourn the meeting at 9:46 p.m. The motion was seconded by CM Thompson. Vote: 4-0 (favorable)

Typed from notes by JEB.