

**Town of Riverdale Park
Special Legislative Meeting Minutes
May 16, 2016**

In Attendance

Mayor Vernon Archer
CM Alan Thompson, Ward 2
CM David Lingua, Ward 3
CM Colleen Richardson, Ward 5
CM Alejandro Silva, Ward 6

Leonard Addison, Director of Public Works
Jessica Barnes, Town Clerk

Call to Order

Mayor Archer called the meeting to order at 7:37 p.m.

Approval of the Agenda

CM Thompson made a motion to approve the Special Legislative Meeting agenda for May 16, 2016. The motion was seconded by CM Silva. Vote: 4-0 (favorable)

Presentations by Executive Search Firms

Mayor Archer explained that there were two ways to move forward with hiring a Town Manager: select an Executive Search Firm or conduct an independent search with Town Staff.

The Novak Consulting Group

Catherine Tuck Parrish discussed the services that The Novak Consulting Group can provide. The Council and public had the opportunity to ask questions.

The Mercer Group, Inc.

W. D. Higginbotham discussed the services that The Mercer Group can provide. The Council and public had the opportunity to ask questions.

Discussion:

Bob Smith of Riverdale Road asked if the Town had an estimated cost for the Executive Search Firms. Mayor Archer stated that the Town had received preliminary cost estimates but he expected that they may change based on the actual services that the Town requires.

Heather Cronk of 46th Avenue requested that an intentional effort be made for minority recruitment during the Town Manager hiring process.

Legislative Action Items

1. Motion regarding process for selecting Town Manager

CM Thompson made a motion to refer to the Finance Committee the question of how the Town should move forward with the process of choosing a Town Manager with a report to be delivered to the full Council no later than the June 6, 2016, Legislative Meeting. The motion was seconded by CM Richardson. Vote: 4-0 (favorable)

Discussion:

CM Thompson stated that all meetings of the Finance Committee would be open to the public for their input and they would be announced at least twenty-four hours in advance with an agenda.

CM Lingua stated that he would like to explore the services that ICMA can offer and a committee meeting would be a good time to do that.

Mayor Archer stated that Town Administrator Imhulse's contract expires on June 30, 2016, and is not being renewed.

Public Comments

Heather Cronk of 46th Avenue requested clarification on items that she had read about on Town Talk. The Mayor and Council addressed her questions.

Marcia Dixon of 45th Avenue asked about the Capital Expenditures Budget. Mayor Archer stated that it would be available on the website before the budget hearing on Saturday, May 21st.

New Business

There was no new business.

Unfinished Business

There was no unfinished business.

Adjournment/Move to Closed Meeting

CM Thompson made a motion to move to a closed meeting to discuss and consider personnel matters involving one or more individuals; and consult with counsel to obtain legal advice at 9:15 p.m. The motion was seconded by CM Lingua. Vote: 4-0 (favorable)

Typed from notes by JEB.