

Town of Riverdale Park
Special Legislative Meeting Minutes
June 20, 2016

In Attendance

Mayor Vernon Archer
CM Marsha Dixon, Ward 1
CM Alan Thompson, Ward 2
CM David Lingua, Ward 3
CM Alejandro Silva, Ward 6

Sara Imhulse, Town Administrator
David Morris, Chief of Police
Leonard Addison, Director of Public Works
Jessica Barnes, Town Clerk

Call to Order

Mayor Archer called the meeting to order at 8:04 p.m.

Approval of the Agenda

CM Thompson made a motion to approve the Special Legislative Meeting agenda for June 20, 2016. The motion was seconded by CM Silva. Vote: 4-0 (favorable)

Public Comments

There were no public comments.

Legislative Action Items

1. Motion to appoint Sara Imhulse as acting Town Manager for the time period June 21, 2016 to June 30, 2016.

CM Thompson made a motion to appoint Sara Imhulse as Acting Town Manager for the period June 21, 2016, through June 30, 2016, with the expectation that the Acting Town Manager will only perform routine and ordinary actions of the Town Manager, and specifically withholding the power to appoint or remove any member of the unclassified service, or to appoint a chief financial officer or personnel manager, without prior Town Council approval. The motion was seconded by CM Lingua. Vote: 4-0 (favorable)

2. Motion to appoint Leonard Addison as acting Town Manager, effective July 1, 2016

CM Thompson made a motion to appoint Leonard Addison as Acting Town Manager beginning July 1, 2016, until August 2, 2016, with the expectation that Leonard Addison, while performing his duties as Acting Town Manager, will only perform routine and ordinary actions of the Town Manager, and specifically withholding the power to appoint or remove any member of the unclassified service, or to appoint a chief financial officer or personnel manager, without prior Town Council approval. The motion was seconded by CM Lingua. Vote: 3-1 (favorable) CM Lingua abstained.

CM Dixon made a motion to amend the previous motion by inserting “beginning July 1, 2016, until August 2, 2016” The motion to amend by insertion was seconded by CM Thompson. Vote: 3-1 (favorable) CM Lingua voted against the motion.

Discussion:

There was significant discussion regarding Town Administrator Imhulse and if she would stay until a Town Manager is hired. Resident Audrey Bragg asked the Council if Town Administrator Imhulse had been asked to stay until a new Town Manager was hired. CM Dixon discussed her concerns regarding retaining institutional knowledge and having one employee performing two jobs. Mayor Archer discussed Mr. Addison's qualifications with regard to serving as Acting Town Manager.

CM Dixon made a motion to go into a Closed Session to discuss a specific personnel issue. The motion was seconded by CM Thompson. Vote: 4-0 (favorable)

3. Motion to authorize Public Works Director Leonard Addison to issue and sign checks if the Town manager is for any reason unavailable to issue and/or sign checks, effective June 21, 2016

CM Thompson made a motion to authorize Public Works Director Leonard Addison to issue and sign checks if the Town manager is for any reason unavailable to issue and/or sign checks, effective June 21, 2016. The motion was seconded by CM Lingua. Vote: 4-0 (favorable)

Discussion:

Town Administrator Imhulse gave an overview of the reason for the motion.

4. Motion to authorize Finance Director Paul Smith to issue and sign checks if the Town manager or acting Town Manager is for any reason unavailable to issue and/or sign checks, effective July 1, 2016

CM Thompson made a motion to authorize Finance Director Paul Smith to issue and sign checks if the Town manager or acting Town Manager is for any reason unavailable to issue and/or sign checks, effective July 1, 2016. The motion was seconded by CM Lingua. Vote: 4-0 (favorable)

Discussion:

Town Administrator Imhulse gave the reason for the motion.

New Business

Town Administrator Imhulse requested that the Council appoint Finance Director Paul Smith as Chief Financial Officer subject to the provisions of the Town Charter. There was discussion regarding Town Administrator Imhulse's request. The Council did not take action on the request.

Unfinished Business

There was no unfinished business.

Adjournment

CM Thompson made a motion to adjourn the Special Legislative Meeting at 10:16 p.m. The motion was seconded by CM Lingua. Vote: 4-0 (favorable)

Typed from notes by JEB.