

Town of Riverdale Park
Legislative Meeting Minutes
October 3, 2016
8:00 p.m.

In Attendance

Vernon S. Archer, Mayor
CM Alan Thompson, Ward 2
CM David Lingua, Ward 3
CM Christopher Henry, Ward 4
CM Colleen Richardson, Ward 5
CM Alejandro Silva, Ward 6

Leonard Addison, Acting Town Manager and Director of Public Works
Patrick Timmons, Lieutenant Colonel

Call to Order

Mayor Archer called the legislative meeting to order at 8:00 p.m.

Pledge of Allegiance

The Pledge of Allegiance was recited followed by a moment of reflection.

Approval of Agenda

CM Thompson made a motion to approve the revised agenda. The motion was seconded by CM Henry. Vote: 6-0 (favorable)

Discussion:

CM Thompson discussed two items that he planned to introduce as new business.

Mayor's Report

Mayor Vernon Archer reported:

- Overview of the schedule of upcoming meetings for hiring of a permanent Town Manager
- Discussion regarding the reason Executive Sessions will be needed for hiring of Town Manager and the Council's preference for public meetings
- Thank you to all who attended Riverdale Park Day despite the rain. Thank you to First Responders!
- MDOT Pedestrian Safety Project Public Meeting will be held on October 18 at St. Bernard's Gymnasium from 6:30 p.m. to 7:45 p.m.

Correspondence Summary

The Correspondence Summary was included in the meeting materials.

Treasurer's Report

As of 9/30/16 (subject to audit),
Revenue: \$ 938,652.96
Expenditures: \$ 1,427,218.70

CM Thompson made a motion to approve the Treasurer's Report subject to audit. The motion was seconded by CM Lingua. Vote: 6-0 (favorable)

Town Manager's Report

Acting Town Manager Leonard Addison reported:

- Thank you to everyone who attended Riverdale Park Day! Thank you to all of the First Responders for keeping the Town safe. Thank you to volunteers, residents and staff.
- Reminder: October Worksession will be held on October 24 instead of October 31 due to Halloween
- E-mail merge is almost complete
- Financial Readiness workshop will be held on October 19 from 6:30 p.m. to 7:45 p.m. at Town Hall, everyone is welcome to attend

Police Department Report

Lieutenant Colonel Patrick Timmons reported:

- Two new officers have started recently
- Contracted with Lexipol regarding update of General Orders and received a training grant from LGIT to offset costs

Public Works Report

Director of Public Works Leonard Addison reported:

- Reminder to motorists to watch for kids on Halloween
- Bulk trash drop-off will be on October 15
- Trash will be collected on October 10 (Columbus Day)
- Reminder: mosquito control had ended
- Will be on vacation October 8 to October 18
- Discussion regarding the start of leaf collection

Fire Department Report

The Fire Department's report was included in the meeting materials.

Council Committee & Ward Report

CM Alan Thompson, Ward 2

CM Alan Thompson reported:

- Reminder: public meeting on October 8 from 10 a.m. to noon regarding green space known as Field of Dreams
- Riverdale Park Day was great but missed the funnel cake vendor!
- Waggertail Dog Park is up and running and things are going well
- Farmer's Market is still running on Thursdays from 3 p.m. to 7 p.m.
- Looking forward to handing out candy on Halloween!

CM David Lingua, Ward 3

CM David Lingua reported:

- CKAR meeting will be held on October 4 at 7 p.m. Everyone is welcome to attend!
- Overview of items of interest regarding CKAR
- Riverdale Park Day went well and was glad that residents came out to the event!
- ATHA Opening Reception on October 4 from 6:30 p.m. to 8:00 p.m. at their new location

CM Christopher Henry, Ward 4

CM Christopher Henry reported:

- Outstanding job done by Acting Town Manager Addison
- Thank you to Riverdale Park Police Department for their outreach efforts and hard work

- Welcome to Anthony Dubose, Human Resources Director

CM Colleen Richardson, Ward 5

CM Colleen Richardson reported that Riverdale Park Day went well despite the rain.

CM Alejandro Silva, Ward 6

CM Alejandro Silva reported that he is still having issues with people trespassing and requested more patrols in Ward 6.

Public Comments

A resident requested sidewalks near her home along the 4900 block of East West Highway. Mayor Archer explained that East West Highway is a state owned roadway and the Town is unable to put sidewalks in that location. The resident also requested that the “No Parking” signs be removed from 49th Avenue. CM Thompson gave an overview of the history of the no parking area and stated that the Town would look into the request.

Harold Hoffman of DuPont Circle discussed his concerns regarding water on his property. Mr. Addison gave an overview of the Town’s efforts to resolve the drainage issue. Mr. Addison explained that DPW had been contacting the County to request that CSX address the drainage issue under their tracks. Mayor Archer requested that the Town contact County CM Dannielle Glaros to see if she can help. CM Henry requested an update in this issue at the next Worksession.

Consent Agenda

Motion to approve consent agenda items:

1. Fence Permit Request for 4806 Queensbury Road for a 6-foot wooden backyard fence with 9.5 foot setback from front building line of house (Ward 2)
2. Minutes from September 6, 2016 Legislative Meeting
3. Minutes from September 26, 2016 Special Legislative Meeting

CM Thompson made a motion to approve the consent agenda. The motion was seconded by CM Henry. Vote: 6-0 (favorable)

Legislative Action Items

1. Motion to authorize Acting Town Manager to send a letter to Board of Appeals regarding Variance Request for 4508 Tuckerman Street for a variance of 7.7% net lot coverage (Ward 1)

Mayor Archer stated that the Council cannot take action without a motion from the Ward 1 Councilmember. Mayor Archer instructed the applicant to speak with CM Dixon and return for the October 24 Worksession. CM Thompson stated that he would work with the applicant if the Ward 1 Councilmember was unable to.

2. Motion to approve Fence Permit Request for 5404 Patterson Road for a 6-foot wooden backyard fence (Ward 4)

CM Henry made a motion to approve the Fence Permit Request for 5404 Patterson Road for a 6-foot wooden backyard fence (Ward 4). The motion was seconded by CM Richardson. Vote: 6-0 (favorable)

Unfinished Business

CM Thompson stated that a Finance Committee meeting would be scheduled for October 19 at 8 p.m. to discuss issues related to the Town's bond. Mayor Archer encouraged all members of the council and the public to attend the Finance Committee meeting on October 19.

New Business

- CM Thompson made a motion to approve: managing stormwater while improving quality of life, improving cross-cultural communication and harmony, and developing sustainable and resilient practices, as topic areas for the University Initiative. The motion was seconded by CM Lingua. Vote: 5-0 (favorable)

Discussion:

CM Thompson stated that the Council could discuss specific projects related to the broad topic areas.

- CM Thompson made a motion to appoint David Morris as Acting Town Manager as of October 8, 2016, until Mr. Addison returns from vacation, with the expectation that the Acting Town Manager will only perform routine and ordinary actions of the Town Manager, and specifically withholding the power to appoint or remove any member of the unclassified service, or to appoint a chief financial officer or personnel manager, without prior Town Council approval. The motion was seconded by CM Lingua. Vote: 6-0 (favorable)
- CM Thompson made a motion to direct the Acting Town Manager to send, as quickly as practicable, a letter to the County Council PZED Committee and other interested parties as he sees fit, containing text substantially similar to the document distributed to Council. The motion was seconded by CM Lingua. Vote: 6-0 (favorable)

Discussion:

CM Thompson gave an overview of the legislation and the points outlined in the letter.

Adjournment

CM Henry made a motion to adjourn the meeting at 9:27 p.m. The motion was seconded by CM Thompson. Vote: 6-0 (favorable)

Typed from notes by JEB.