

**Town of Riverdale Park
Legislative Meeting Minutes
December 5, 2016
8:00 p.m.**

In Attendance

Vernon S. Archer, Mayor
CM Marsha Dixon, Ward 1
CM David Lingua, Ward 3
CM Christopher Henry, Ward 4
CM Colleen Richardson, Ward 5
CM Alejandro Silva, Ward 6

Leonard Addison, Acting Town Manager and Director of Public Works
David Morris, Chief of Police
Jessica Barnes, Town Clerk

Call to Order

Mayor Archer called the legislative meeting to order at 8:08 p.m.

Pledge of Allegiance

The Pledge of Allegiance was recited followed by a moment of reflection.

Approval of Agenda

CM Henry made a motion to approve the agenda. The motion was seconded by CM Silva. Vote: 6-0 (favorable)

Presentations

Swearing-in of Officer Harbitz

Mayor Archer swore-in Officer Harbitz.

Mayor's Report

Mayor Vernon Archer reported:

- Five candidates will be interviewed for the Town Manager position on 12/9 and 12/10
- December Worksession will be held on 12/19
- Senior's Holiday Luncheon will be held on 12/13 at Crescent Cities Center
- Children's Holiday Party and Holiday Market/Festival of Lights will be held on 12/17
- Happy holidays to everyone!

Correspondence Summary

The Correspondence Summary was included in the meeting materials.

Treasurer's Report

As of 11/30/16 (subject to audit),
Revenue: \$ 4,172,469.30
Expenditures: \$ 2,282,543.87

CM Lingua made a motion to approve the Treasurer's Report subject to audit. The motion was seconded by CM Dixon. Vote: 6-0 (favorable)

Town Manager's Report

Acting Town Manager Leonard Addison reported:

- Maryland Avenue extension has been completed and will be approved (end of Cafritz property to Tuckerman Street)
- PGCMA Legislative Dinner will be held on 12/7 in Greenbelt
- Senior Holiday Luncheon will be held on 12/13 at Crescent Cities Center
- Children's Holiday Party will be held at Town Hall on 12/17 at 11:00 a.m.
- Town Manager interviews will be held on Friday, December 9 from 8 a.m. to 5:30 p.m. and Saturday, December 10 from 8:30 a.m. to 1:30 p.m.

Police Department Report

Chief of Police David Morris reported:

- Overview of update of general orders project
- Several multi-jurisdictional robbery cases have been closed
- CCAC continues to grow and the next meeting will be January 24 at 7 p.m. Corey Bettenhauser reminded residents that the meetings are open to the public and everyone is encouraged to attend.

Public Works Report

Director of Public Works Leonard Addison reported:

- Bulk trash drop-off will be on December 17
- Overview of holiday trash collection schedule: no collection on 12/26, next will be on 12/29; no collection on January 2 next collection will be January 5, no trash collection on January 16
- Town Hall and DPW will be closed on December 26, January 2, and January 16
- Curbside leaf collection has started and will continue until January 15
- Reminder to residents to not park in front of leaf piles

Fire Department Report

The Fire Department's report was included in the meeting materials. President Lamphier gave an overview of the report.

Council Committee & Ward Report

CM Marsha Dixon, Ward 1

CM Marsha Dixon wished residents happy holidays!

CM Alan Thompson, Ward 2

Mayor Archer reported that CM Thompson was in hospital and unable to attend the meeting.

CM David Lingua, Ward 3

CM David Lingua reported:

- Next CKAR meeting will be on December 4
- Riversdale Mansion will be open from 6 p.m. to 8 p.m. on December 17 (during the Holiday Market/Festival of Lights)
- Discussion regarding findings from Ward 3 Public Safety Walk
- Discussion regarding November Finance Committee meeting
- Happy holidays!

CM Christopher Henry, Ward 4

CM Christopher Henry thanked Town staff for their exceptional customer service. CM Henry also stated that he was appreciative of Chief Morris and Director Addison's hard work and dedication.

CM Alejandro Silva, Ward 6

CM Alejandro Silva did not have a report but wished residents happy holidays!

Public Comments

There were no public comments.

Consent Agenda

Motion to approve consent agenda items:

1. Motion to direct the Acting Town Manager to send a letter of support to the Planning Board regarding Case # DPLS- 443-DDS-634 (Departure of Parking and Loading Standards and Departure of Design Standards) for 5410 Spring Lane (Ward 6)
2. Fence Permit Application for a 6-foot vinyl backyard fence at 5304 50th Avenue (Ward 3)
3. Minutes from November 7, 2016 Legislative Meeting

CM Lingua made a motion to approve the consent agenda. The motion was seconded by CM Henry. Vote: 5-0 (favorable)

Legislative Action Items

4. Motion regarding Fence Permit Application for 6-foot wooden backyard fence at 4604 Riverdale Road (Ward 1)

CM Dixon made a motion to approve the Fence Permit Application for 6-foot wooden backyard fence at 4604 Riverdale Road. The motion was seconded by CM Lingua. Vote: 5-0 (favorable)

Discussion:

CM Dixon reported that she had worked with the applicant and they agreed to move the fence back at least 10 feet from the front building line of their house.

5. Motion to direct the Acting Town Manager to send a letter to the Purple Line Corridor Coalition in support of the Community Development Agreement

CM Lingua made a motion to direct the Acting Town Manager to send a letter to the Purple Line Corridor Coalition in support of the Community Development Agreement. The motion was seconded by CM Henry. Vote: 5-0 (favorable)

6. Motion to approve 2017 Council Calendar

CM Henry made a motion to approve 2017 Council Calendar. The motion was seconded by CM Dixon. Vote: 5-0 favorable)

Unfinished Business

Recommendation from Finance Committee regarding Town Hall Project and CDA Bond

CM Lingua made a motion to defease the unused proceeds of the Local Government Infrastructure Bond 2013 Series A - Version 1 Riverdale Park 30 Year Loan, less the following: \$575,000.00 towards town hall improvements, \$18,750.00 towards related transaction costs, and \$260.00 towards a security transaction fee. The motion was seconded by CM Henry. Vote: 5-0 (favorable)

Discussion:

CM Lingua gave an overview of the discussions from the Finance Committee meetings.

Mayor Archer stated that he planned to meet with the architects (McInturff) to determine how to move forward with the Town Hall renovations.

Resident Corey Bettenhauser asked about the current and future budget impact.

A resident asked if the parking lot configuration would be addressed when Town Hall is renovated.

New Business

CM Henry made a motion to excuse CM Thompson. The motion was seconded by CM Lingua.

Vote: 5-0 (favorable)

Adjournment

CM Henry made a motion to adjourn the meeting at 9:43 p.m. The motion was seconded by CM Lingua. Vote: 5-0 (favorable)

Typed from notes by JEB.