

**Town of Riverdale Park**  
**Work Session Minutes**  
**February 27, 2017**  
**8:00 p.m.**

**In Attendance**

Vernon S. Archer, Mayor  
CM Marsha Dixon, Ward 1  
CM Alan Thompson, Ward 2  
CM David Lingua, Ward 3  
CM Alejandro Silva, Ward 6

John N. Lestitian, Town Manager  
Leonard Addison, Director of Public Works  
David Morris, Chief of Police  
Jessica Barnes, Town Clerk  
Anthony Dubose, Human Resources Director  
Paul Smith, Finance Director

**Call to Order**

Mayor Archer called the legislative meeting to order at 8:00 p.m.

**Approval of Agenda**

CM Henry made a motion to approve the agenda. The motion was seconded by CM Thompson.  
Vote: 5-0 (favorable)

**Public Comments**

There were no public comments.

**Presentations**

Ethics Awareness Month Proclamation

Mayor Archer read the Ethics Awareness Month proclamation and presented it to the Staff Leadership Team: Town Manager Lestitian, Chief of Police Morris, Public Works Director Addison, Town Clerk Barnes, Human Resources Director Dubose and Finance Director Smith.

Gary Cunningham, Deputy Director of Prince George's County Department of Permitting, Inspections and Enforcement (DPIE)

Chief Morris introduced DPIE Deputy Director Gary Cunningham. Deputy Director Cunningham gave an overview of DPIE's key functions, goals and future priorities.

*Discussion:*

CM Thompson stated that some of the historical data was no longer accessible on the DPIE website and asked if that was a policy decision. Mr. Cunningham stated that he would look into the matter.

CM Dixon asked if DPIE made applicants aware that they also needed to obtain a permit from a municipality and how DPIE and municipalities could work together to communicate with residents and business owners. Mr. Cunningham discussed how DPIE works with municipal residents/business owners and the availability of DPIE documentation in Spanish.

City of Hyattsville Circulator-Connector Shuttle

Mr. Mike Bayou discussed the concept of the Hyattsville Circulator-Connector. Mr. Bayou also discussed ways to incorporate Riverdale Park.

*Discussion:*

The Council asked Mr. Bayou why a Circulator-Connector Shuttle would be needed if the County decided to extend bus service to Route 1. Mr. Bayou discussed the benefits his plan.

Resident Corey Bettenhauser stated that he would use the Circulator-Connector Shuttle frequently.

**Mayor's Report**

Mayor Archer deferred his report to the March 6 legislative meeting.

**Town Manager's Report**

Town Manager John N. Lestitian reported:

- Update regarding Riverdale Road Park Playground project
- HR and Finance policy review underway
- Pepco to attend March 6<sup>th</sup> Legislative meeting to discuss tree removal plan for Hiker/Biker Trail
- Chief Morris recently participated in the Deep Creek Dunk for Special Olympics
- Attending monthly meetings with counterparts in other municipalities
- Discussion regarding plan to utilize slideshow on cable channel
- Report regarding Constant Yield tax rate

**Department Manager Comments**

No comments.

**Council Committee & Ward Report**

**CM Marsha Dixon, Ward 1**

CM Marsha Dixon deferred her report to the March 6 legislative meeting.

**CM Alan Thompson, Ward 2**

CM Alan Thompson announced that the March 1 MUTC meeting was cancelled and deferred the rest of his report to the March 6 legislative meeting.

**CM David Lingua, Ward 3**

CM David Lingua reported that CKAR CDC received a grant from Chesapeake Bay Trust to improve tree cover by planting new trees.

**CM Alejandro Silva, Ward 6**

CM Alejandro Silva deferred his report to the March 6 legislative meeting.

**Discussion Items**

1. Temporary business license and waiver from section 42-13(b)(1) and 42-13(b)(4) of the Town Code for JASO, Inc. to operate a flea market at 5413 Riverdale Road on Saturdays and Sundays until December 24, 2017 (Ward 4)

CM Lingua suggested that this item be placed on the regular legislative agenda, instead of the consent agenda, as the request requires waiving two sections of the Town Code.

CM Dixon agreed and requested clarification regarding the hours of operation for the flea market.

2. Curb cuts for 4907 and 4909 Queensbury Road as part of construction of two single family homes (Ward 2)

CM Thompson requested that this item be placed on the consent agenda.

*Discussion:*

CM Thompson stated that he had spoken with the neighbors as well as the applicant and he was supportive of the request.

3. Permit Parking on 6200 block of Natoli Place

The Council discussed options available for residents of 6200 Natoli Place regarding permit parking.

4. Election Judges

Town Clerk Barnes reported the vacancies for election judges.

5. Appointment of Defined Benefit Board Members

Human Resources Director Dubose discussed the need to appoint members of the Defined Benefit Board of Trustees. Mayor Archer asked when the terms of current members would expire. Mayor Archer requested that all five board members be present on March 6<sup>th</sup> in order to administer the oath of office.

6. Minutes from January 30, 2017 Worksession

Mayor Archer requested that the Council contact the Town Clerk if there are any changes or corrections to the minutes from January 30, 2017.

7. Minutes from February 6, 2017 Legislative Meeting

Mayor Archer requested that the Council contact the Town Clerk if there are any changes or corrections to the minutes from February 6, 2017.

### **Unfinished Business**

There was no unfinished business.

### **New Business**

Discussion regarding Prince George's County's Clean Sweep 2017 litter reduction program.

### **Adjournment**

The meeting was adjourned at 10:07 p.m.

*Typed from notes by JEB.*