

Town of Riverdale Park
Work Session Minutes
May 21, 2018
8:00 p.m.

In Attendance

Mayor Alan K. Thompson
CM Aaron Faulx, Ward 2
CM David Lingua, Ward 3
CM Alejandro Silva, Ward 6

John N. Lestitian, Town Manager
Leonard Addison, Public Works Director
Patrick Timmons, Lieutenant Colonel, Riverdale Park Police Department
Paul Smith, Finance and Employee Services Director
Jessica Barnes, Town Clerk
Kevin Simpson, Development Services Director

Call to Order

Mayor Thompson called the work session to order at 8:15 p.m.

Mayor's Report

Mayor Alan Thompson deferred his report to the June 4th Legislative Meeting.

Town Manager's Report

Town Manager John N. Lestitian reported:

- Two staff members will be retiring on June 30th: Public Works Director Addison and Lieutenant Colonel Timmons
- Memorial Day: wreath will be placed at 10:00 a.m.
- Thanked Leadership Team for support

Discussion:

Mayor Thompson stated that he was appreciative of the efforts of Town staff and thankful for all contributions of Director Addison and Lieutenant Colonel Timmons over the years.

Council Committee & Ward Reports

CM Aaron Faulx, Ward 2

CM Aaron Faulx thanked Director Addison and Lieutenant Colonel Timmons for their service and deferred the remainder of his report to the June 4th legislative meeting.

CM David Lingua, Ward 3

CM David Lingua reported:

- Upcoming Men's Division 1 Ultimate Championship where University of Maryland will be participating.
- Thank you to Director Addison and Lieutenant Colonel Timmons, it has been pleasure to work with both over the years.

CM Alejandro Silva, Ward 6

CM Alejandro Silva deferred his report to the June 4th legislative meeting.

Discussion Items

1. Ordinance 2018-OR-09 regarding Chapter 15- Building Code- Revisions

Development Services Director Kevin Simpson gave an overview of Ordinance 2018-OR-09 regarding Chapter 15- Building Code- Revisions and stated that it would be on the June 4th agenda for adoption.

2. Resolution 2018-R-09 regarding Vision and Commitment to Art and Recreation

Town Manager Lestitian stated that staff continued to solicit input regarding the Town's vision and commitment to Art and Recreation. Town Manager Lestitian stated that staff would reach out to art groups in the community.

CM Lingua suggested that volunteerism be included in the resolution.

3. Establishment of Accessory Structure Grant Program Initiative

Development Services Director Kevin Simpson gave an overview of the Accessory Structure Grant Program.

CM Lingua asked about the grant application process. Town Manager Lestitian stated that the process would be similar to the process established for the other Economic Development grants.

CM Lingua suggested that the grant program could be administered by staff without requiring Council approval. CM Faulx stated that he had no issue with the grant program being administered by staff. Mayor Thompson suggested that the Council discuss the grant process at June 4th Legislative Meeting.

CM Silva stated that the \$1,000 maximum grant award was too low. Town Manager Lestitian explained that the concept of the grant was to provide an incentive for residents to improve their accessory structures however, staff would evaluate all of the grant programs to ensure that the Council's goals were being met.

Resident Corey Bettenhausen of 4512 Riverdale Road stated that it was important to keep the overhead low on the types of projects eligible for the grant and that applicants would most likely receive a quicker response if they did not have to wait for Council approval of staff recommendations.

Mayor Thompson stated that there were some single family homes in the M-UTC zone that should be eligible for the grant. Town Manager Lestitian stated that staff would work on the language for the program.

4. Spring Forward Grant Program Funding Recommendations

Town Manager Lestitian gave an overview of the grant application review process and asked for clarity regarding whether the Council preferred that staff administers the grant program.

Resident Corey Bettenhausen of 4512 Riverdale Road suggested that staff could report awarded grants in the Status and Information Reports and provide a summary to the Council of all grants awarded at the end of the fiscal year.

Development Services Director Kevin Simpson gave an overview of the six applications submitted for the Spring Forward Grant Program. He stated that the staff review team consisting of Town Manager John Lestitian, Finance and Employee Services Director Paul Smith and Town Clerk Jessica Barnes, had recommended funding all six requests. Development Services Director Simpson stated that approval of the staff recommendations would be requested at the June 4th Legislative Meeting.

5. Proposed charter, code, and policy edits to align with the organizational structure and address inconsistencies

Town Manager Lestitian stated that this item had been brought before the Council approximately four times and he had been working with the Leadership Team and Town Attorney Fred Sussman to draft the proposed charter, code, and policy edits.

CM Lingua discussed his concerns regarding the combined Finance and Employee Services position.

6. Minutes

Mayor Thompson requested that the Council forward any comments that they have regarding the minutes to the Town Clerk.

Unfinished Business

CM Lingua requested an update on the Longfellow Street stormwater management project. CM Lingua also requested that staff investigate a report that stormwater runoff from the Leroy Petry Honor Village was not reaching the drain that was installed to manage runoff from that development. Town Manager Lestitian stated that staff would provide an update at the June 25 Work Session.

New Business

There was no new business.

Adjournment

The meeting was adjourned at 9:34 p.m.