



## Town of Riverdale Park

### FY2020 Business License Application

July 1, 2019 to June 30, 2020

#### **Business Information:**

Please indicate:       New Registration       Renewal

Has the type of business or ownership changed since the previous fiscal year (2019)?

Yes. Please provide the previous business name: \_\_\_\_\_

No

Business Name: \_\_\_\_\_

Trading as (if applicable): \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Phone Number: \_\_\_\_\_

Business Email Address: \_\_\_\_\_

Website: \_\_\_\_\_

Tax ID Number (EIN): \_\_\_\_\_

#### **Business Owner Information:**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

#### **Preferred Method of Contact:**

Mailing: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_ Other: \_\_\_\_\_

#### **Individual Designated to Receive Notices:**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

#### **Emergency Contact Information:**

Name: \_\_\_\_\_

Primary Phone Number: \_\_\_\_\_

Secondary Phone Number: \_\_\_\_\_



**Business License and Alarm Registration Fees:**

**Step 1: Select Business License Type**

Description	Fee Amount	Check One
Commercial Business License: Non Alcoholic	\$150	
Business License: Offsite sale of beer and wine	\$250	
Business License: Offsite sale of beer, wine and liquor	\$300	
Business License: Onsite sale of beer and wine	\$250	
Business License: Onsite sale of beer, wine, and liquor	\$300	
Business License: Onsite and offsite sale of beer and wine	\$280	
Business License: Onsite and offsite sale of beer, wine, and liquor	\$300	

**Step 2: Alarm Registration**

Description	Fee Amount
Annual Alarm Registration Fee	\$40

**\*Step 3: Coin Operated Vending Machines** *(Optional. This fee only applies to owners of Coin Operated Vending Machines)*

Description	Fee Amount	Quantity	Total
Businesses with coin operated vending machines	\$20 per machine		

**Step 4: Calculate Your Combined Total**

STEP 1 TOTAL: Business License Fee	STEP 2 TOTAL: Alarm Registration Fee	STEP 3 TOTAL: Coin Operated Machine	COMBINED TOTAL:
\$	\$	\$	\$

<b>License period:</b> July 1, 2019 to June 30, 2020	
<b>Applications must include:</b>	<b>Select method of payment:</b>
<input type="checkbox"/> Prince George's County Use and Occupancy Certificate <input type="checkbox"/> Beer, wine, or liquor license (if applicable) <input type="checkbox"/> Payment	<input type="checkbox"/> Check: <i>Payable to the Town of Riverdale Park</i> <input type="checkbox"/> Cash <input type="checkbox"/> Money Order <input type="checkbox"/> Credit Card

Applicant's Name (Print): \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

*I hereby attest under penalty of perjury that this application is true and correct to the best of my knowledge and that the business is operating in compliance with federal, state, and local laws and regulations. I further understand that any false statements made above are grounds for denial or revocation of this business license.*

**For any questions please email us at:**

**[licenses@riverdaleparkmd.gov](mailto:licenses@riverdaleparkmd.gov)**

Town of Riverdale Park | 5008 Queensbury Road, Riverdale Park, MD 20737 |