



# Town of Riverdale Park, Maryland

## Office of Development Services

### Go Green Initiative

#### Application Form

#### General Guidelines and Instructions:

The **Go Green Initiative** promotes environmental sustainability by exempting the Town's building permit and application fees to install solar panels.

**Eligible Applicants:** Property owners or for-profit businesses of commercial, industrial, and residential properties in Town.

**Open Period:** Applications will be accepted beginning July 23, 2018 and end June 30, 2020, unless reauthorized by the Mayor and Council.

*Note: This initiative does not waive any permit or development related fees imposed by the State, County, or any agency outside of the Town.*

**Illustration:** A property owner in Town installs solar panels, which costs \$500 in permit fees from Prince George's County. The Town's building permit fees are 75% of the County's fees, totaling three-hundred seventy-five dollars (\$375), along with a \$50 application fee. The owner applies for the **Go Green Initiative** and is approved; waiving the Town's building permit and application fees, providing a total benefit of **\$425** to the owner.

*All programs and initiatives are subject to funding availability and the Town reserves the right to amend, modify or cancel this initiative at any time with or without notice.*

#### Process:

1. Applications must be mailed to Town Hall (5008 Queensbury Road, Riverdale Park, Maryland 20737) or sent via e-mail to [ksimpson@riverdaleparkmd.gov](mailto:ksimpson@riverdaleparkmd.gov).
2. A staff team will review the applications and determine approval.
3. Applicants will be notified of the decision.

**Applicant Information:**

Property Owner / Applicant Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Property Type (Commercial, Industrial, Residential): \_\_\_\_\_

Business Name: \_\_\_\_\_ Trade Name: \_\_\_\_\_

Business Address: \_\_\_\_\_ Business Owner Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Preferred method of contact:  Mailing Address  Phone  E-mail  Other \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Prior to submitting this application please note:

- Applicants must own property or operate a business within the corporate limits of the Town of Riverdale Park; and
- Applicants must follow all State, County and Town laws, codes, rules, regulations, and permitting requirements at the time of application and remain in compliance during the open period, as it relates to any work receiving a benefit from this initiative; and
- Applicants must be in good standing with the Town, free of any outstanding debts, fees, taxes, or code violations.

Please contact the Office of Development Services at 301-927-6381 for any questions. Applications must be returned to the address below:

**Town of Riverdale Park**  
**Office of Development Services**  
**5008 Queensbury Road, Riverdale Park, Maryland 20737**  
**Phone: 301-927-6381 Fax: 301-864-8090**  
**Or e-mail to: [ksimpson@riverdaleparkmd.gov](mailto:ksimpson@riverdaleparkmd.gov)**

**Thank you for your investment in the Town of Riverdale Park.**

*Come Grow with Us!*

**Staff Use Only:**

Review Committee Team Member Name: \_\_\_\_\_

Title: \_\_\_\_\_ Date Application Received: \_\_\_\_\_

Criteria:

1. Is applicant compliant with all State, County and Town laws, codes, rules, and regulations?  
\_\_\_\_\_ Yes \_\_\_\_\_ No
2. Does the application align with the guidelines and instructions for this initiative?  
\_\_\_\_\_ Yes \_\_\_\_\_ No
3. Is the applicant in good standing with the Town? Yes \_\_\_\_\_ No \_\_\_\_\_

**Approval: Yes** \_\_\_\_\_ **No** \_\_\_\_\_      Completion Date: \_\_\_\_\_

Comments: \_\_\_\_\_

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