

Town of Riverdale park  
Tuesday, September 4, 2012  
Regular Legislative Meeting Minutes

**Attendance**

Vernon S. Archer	Mayor
CM Thompson	Ward 2
CM David Lingua	Ward 3
CM Alejandro Silva	Ward 6

Town Administrator – Sara Imhulse  
Police Department –Police Chief David Morris  
Public Works Department – Director Addison

The Legislative Meeting for the Town of Riverdale Park began at 8:04p.m. The Pledge of Allegiance was recited, followed by a moment of reflection directed by Mayor Archer.

**Approval of Agenda**

CM Thompson motioned to approve the agenda.  
CM Lingua Second.  
Motion passes 3-0

**Mayor's Report**

- Recognized the 8 teachers who traveled to the sister city of Guatemala. All of the participants have gotten something out of this experience as well as put something into the program. On behalf of the Town of Riverdale Park, Mayor Archer thanked them for participating in the teacher exchange program. He presented them all with plaques.
- This Saturday kickoff event for small town energy program 11:30am – 1pm @ Town Hall. More than 30 residents inquired about the program when they were at the Farmer's Market last month. The grants are made possible by the Department of Energy.
- Sat., Sept 15<sup>th</sup> Riverdale Cares Event for the Homeless – held at Riverside Park
- Sept 19<sup>th</sup> @ 7:30pm – Public Hearing on the Traffic Report and related information from the Calvert track.
- Sat., Sept 22<sup>nd</sup> Public Safety Walk in Ward 2 at 10:30am starting at Town Center Market.
- Riverdale Park Day, Sat, Oct 6<sup>th</sup> – Looking forward to another day of fun with the family.

*This concludes the Mayor's Report*

**Correspondence Summary**

Town of Riverdale park  
Tuesday, September 4, 2012  
Regular Legislative Meeting Minutes

**Treasurer's Report**

Budget as of July 31,2012: **Revenue = \$430, 646.69, Expenses = \$666,099.89.**

CM Thompson moved to approve the treasurer's report subject to audit.

CM Lingua Second

Motion passes 3-0

*This concludes the Treasurer's Report*

**Town Administrator's Report**

- Town staff has been working hard to finish the fiscal year ending in June. Currently working through an audit.
- Town electric
- Renewed health insurance for Town employees beginning Sept 1<sup>st</sup>.
- MUTC meeting has been canceled and reschedule for sometime next week.
- Traffic Study/Cafritz Meeting information can be found on the Town's website.
- Riverdale Park Day, Oct 6<sup>th</sup> noon- 5pm – We need volunteers. We have lots of exciting games for the kids and adults this year.
- There is only one budgeted spot for Council to attend the fall MML Conference.

*This concludes the Town Administrator's Report*

**Police Department Report**

- October 6<sup>th</sup> will begin a safe cleaning community life initiative. This will help identify code enforcement issues.
- Robert Turner has been selected to attend the National Academy.
- Lt. Powell will be awarded a certificate of Traffic Safety.
- Thanked staff and Public Works for all the participation at the National Night Out. We had a tremendous amount of participation for residents this year.
- The department has switched to an electronic means of reporting. They will be able to report from the car now.
- ITCS – in all the patrol cars now. The officer will be able to scan the barcode on a driver's license and issue a ticket
- Received a \$26K Grant for electronic fingerprinting. Ink prints are becoming obsolete.
- Chief Morris will be attending the fall MML Conference.
- Made on arrest for a burglary that happened and was unaware of by the victim. Corp. Summerville was the arresting officer.

Town of Riverdale park  
Tuesday, September 4, 2012  
Regular Legislative Meeting Minutes

**Code Enforcement Issues**

- 4603 East West Hwy – Fire damaged, vacant and abandoned. The court has issued a permit for demolition.
- 5410 Spring Lane – moving forward of violations.

*This concludes the Police Department Report*

**Public Works Report**

- Saturday Drop off – Sat., Sept 15<sup>th</sup>
- After a resident complaint about East West Hwy, Dir. Addison contacted the State for help with cleaning up the grass.
- Ditch draining at Riverside Park – Dir. Addison will be working on that.
- Speed Humps – Ward 2 residents asked about having speed humps installed. Dir. Addison will have a contractor look into this.
- WSSC – In Ward 4, 5 and 6 WSSC has been replacing water lines. Queensbury Rd and the other side of Rt. 1 and a portion of Kenilworth Ave will be worked on next.
- Dir. Addison will be on vacation from Sept 15<sup>th</sup> thru Sept 26<sup>th</sup>. He will be checking his e-mails and phone messages.

Discussion: Ward 2 residents are concerned about a schedule from WSSC as it may hinder the speed humps in that area. Dir. Addison is working out the schedule. CM Thompson thanked Dir. Addison and staff for their speedy response to the issue on East West Hwy and other issues. CM Lingua thanked Dir. Addison for his work at the run-off problem in his ward. CM Lingua asked about graffiti that is on areas that are not Town property. He was wondering if this issue can be included in his initiative.

*This concludes the Public Works Report*

**Fire Department Report**

Chief Lamphier was not in attendance.

*This concludes the Fire Department Report*

**Ward and Committee Reports**

**Ward 1, CM Ebbeler, Economic Development Committee**

Not in attendance. (On vacation)

*This concludes Ward 1, CM Ebbeler's Report*

Town of Riverdale park  
Tuesday, September 4, 2012  
Regular Legislative Meeting Minutes

**Ward 2, CM Thompson, Finance Chairman Committee**

- The Finance Committee Meeting will take place this month
- Dog Park – Design is still underway. Hopes to hear more this month.
- Cafritz Project – In the planning stage. The METC committee is considering the plans.
- Farmer’s Market is in full swing!
- Public Safety Walk on Sept 22<sup>nd</sup> at 10am starting at the Town Center Market.

*This concludes Ward 2, CM Thompson’s Report*

**Ward 3, CM Lingua, Public Safety Committee**

- Central Kenilworth Revitalization Committee Mtg. on Sept 11<sup>th</sup> on Sheridan St.
- Public Safety meeting will be scheduled in the near future.
- Attended the opening and dedication of the Battle Center at the Bladensburg Park on Aug 25<sup>th</sup> and Aug 26<sup>th</sup>.

*This concludes Ward 3, CM Lingua’s Report*

**Ward 4, CM Henry, Public Works Committee**

Not in attendance. (Out of town)

*This concludes Ward 4, CM Henry’s Report*

**Ward 5, CM Rivas, Community Affairs Committee**

Not in attendance.

*This concludes Ward 5, CM Rivas Report*

**Ward 6, CM Silva, Legislative Committee**

- Thanked Chief Morris for sending officers out for an issue in his ward.

*This concludes Ward 6, CM Silva’s Report*

**Public Comments**

- Michael Herman of 4716 Oliver St. – Thanked the Department of Public Works for taking care of the branches in his neighborhood. They did a great job. On Sept 23<sup>rd</sup> the PG Historical Society is having an event/fundraiser (\$50/pp) at his home. He will leave a few invitations with the Mayor and Council.

## **Legislative Action**

### **1. RO SP 3473-01, Little Workers of Sacred Hearts Nursery, 4805 Queensbury Road (Ward 2)**

CM Thompson moved that the Council direct the Mayor to send a letter of support substantially similar to the draft letter labeled as Item #1 in the Council packets and send it to the County Planning Board.

CM Silva Second

Motion passes 3-0

Discussion: Robert H. of 4811 Riverdale Rd. asked if there is something that the Town can do to cut down the noise (ex. Planting Cypress Trees). CM Thompson responded that there is language stating that the landscaping has to incorporate noise barriers.

Demetry P. 4800 Block of Riverdale Rd. asked if anyone evaluated why there is a parking problem. He stated that there is a person on that street that operated a business on that street where there are 5 pick-up trucks and personal vehicles parked there. There is also another small daycare on the same block. CM Thompson responded that these daycare services are in gross under supply.

Patricia Jennings-Hopkins, 4800 Block of Riverdale Rd. is a full time real estate agent who has experience a tough sale of a home where a church was incorporated next to her. Sticking businesses in residential areas like this depreciates the property value. If the drop off point does change than it will directly come up to her back yard and will affect her quality of life.

Michael Herman, representing Little Workers of Sacred Hearts, stated that this issue has been on the table for 7 months without any push back from the community. It's always a difficult challenge to deal with these issues. He too is a member of this community. The issue of non-residents using the daycare is regarding people who work in or around this community who need affordable daycare that is convenient to their workplace. The staff will encourage parents to be respectful when dropping off and picking up their children. CM Lingua asked how long have the occupants been at this property. Reply: since 1954.

Sister Grano of Little Workers of Sacred Hearts replied to some of the complaints stating that the noises from the cars are coming from the Riverdale Road side where a lot of traffic comes back and forth in the mornings. When parents drop off the kids it will be inside of the driveway. The parked trucks are allowed to park along the side of the building in the evenings. This should not hinder traffic during daycare hours. CM Thompson included language where there should be a policy given to the parents stating specifically that the there will be no honking, etc. when dropping off and picking up their children.

**2. To approve a building permit request for 4811 Rittenhouse Street  
(Ward 2)**

CM Thompson moved to approve a building permit request for 4811 Rittenhouse Street  
(Ward 2)

CM Lingua Second

Motion passes 3-0

Discussion: Code Enforcement issued a stop work order for this project and the resident has  
now come forward in proper manner to obtain a permit.

**3. Resolution 2012-R-14, concerning posting official announcements on Town Talk  
E-mail list.**

CM Thompson moved to adopt Resolution 2012-R-14, concerning posting official  
announcements on Town Talk e-mail list.

CM Lingua Second

Motion passes 3-0

Discussion: CM Thompson moved to amend to add ...” as determined by the Town editor and  
chief”.

CM Lingua Second

Motion passes 3-0

**4. Resolution 2012-R-15, selecting a consultant to perform actuarial services  
for the Town’s defined benefit plan.**

CM Thompson moved to authorize the Mayor and Council to engage the services of  
Bolton to perform the actuarial services for the Town’s defined benefit plan.

CM Lingua Second

Motion passes 3-0

**5. To approve a street closure on 43<sup>rd</sup> Street between East-West Highway and  
Queensbury Road for a block party on Saturday, September 15, 2012, from  
11:00am – 6:00pm. (Ward 1)**

CM Thompson moved to approve a street closure on 43<sup>rd</sup> Street between East-West Highway  
and Queensbury Road for a block party on Saturday, September 15, 2012, from 11:00am –  
6:00pm. (Ward 1)

CM Silva Second

Motion passes 3-0

**6. To approve minutes for regular Legislative Meeting on July 2, 2012.**

CM Lingua moved to approve minutes for regular legislative meeting on July 2, 2012.

CM Thompson Second

Motion passes 3-0

Town of Riverdale park  
Tuesday, September 4, 2012  
Regular Legislative Meeting Minutes

**7. To approve minutes for Special Legislative meeting on August 16, 2012.**  
CM Thompson moved to approve minutes for Special Legislative meeting on August 16, 2012.  
CM Silva Second.  
Motion passes 3-0

**Unfinished Business**

**New Business**

- CM Lingua moved to fly the star spangled banner on the front flag pole until December 2014.

CM Thompson Second  
Motion passes 3-0

Joe C 4522 Tuckerman St. – Thanked CM Lingua for bringing up the star spangled banner option for Town Hall.

**Adjournment**

CM Lingua moved to adjourn at 10:03pm.  
CM Thompson Second.  
Motion passes 3-0

Typed from live meeting.